

Your future. **Our commitment.**

Miami Dade College is dedicated to your success. Our educational programs are designed to make you more competitive in the classroom and in the work place. Like the nearly 2 million alumni who have launched their careers here, we know that MDC will put you on the path to greatness.





Welcome From the President

Dear Student,

College is a time of enormous self-discovery and growth, and succeeding in your studies will take discipline, determination and belief in your abilities. You are here because you realize that higher education is necessary to compete in today's knowledge economy and that discovering new territory will allow you to thrive intellectually and socially.

Chartering new ground can be challenging at times, but it can be equally rewarding. Rest assured that you are never alone at Miami Dade College. You and your MDC family of fellow students, faculty and staff will inspire and challenge each other on this most exciting educational adventure. Together you have power far greater than the sum of your individual goals.

Your journey to success has been blazed by the trail of nearly 2 million students who have passed through MDC's classrooms since 1960. Now is your opportunity to contribute to the College's renowned learning community.

During your time at MDC, I encourage you to travel in new directions and become a fully informed and active citizen of our global community. Volunteer for a special cause, take a course that you know will challenge you, join one of the College's many student organizations or study abroad.

As you expand your mind and develop your individual talents, the MDC family will be rooting for you every step of the way.

I wish you much success.

Sincerely,

Eduardo J. Padrón
President (and proud MDC alumnus)

TOP 10 REASONS TO COME TO MIAMI DADE COLLEGE

- Academic Excellence
- Hundreds of Programs and Majors
- State-of-the-Art Technology
- Excellent Faculty
- Affordability – Your Best Education Value
- Smaller Class Size
- Great Student Life
- Multiple Campus Locations
- Convenient and Flexible Schedules
- An Ideal Educational Experience for International Students

HOW DO I BEGIN?

With eight campuses and several centers located throughout the county, you can get a quality MDC education without going far from home.

Do you know where you'll be in a few years?
We do. You'll be among our graduates throughout the world, enjoying your successful career.

Read through the next few pages and learn how you can begin your college experience.
Find out why so many students thrive at Miami Dade College each year.



Hialeah Campus



Homestead Campus



InterAmerican Campus



Kendall Campus



Medical Center Campus



North Campus



West



Wolfson Campus



Completing the Associate in Arts degree at Miami Dade College can make transferring to a four-year institution a much smoother experience.

ADVANTAGES OF COMPLETING YOUR A.A. DEGREE

Research has shown that students transferring with an Associate in Arts (A.A.) degree from a community college increase their chances of completing a four-year bachelor's degree with a higher grade point average. The State of Florida, through the Statewide Articulation Agreement (State Board of Education Rule 6A-10.024), assures that students who graduate from Florida community colleges with an A.A. degree are guaranteed certain rights:

- Admission to one of the 11 universities in Florida's State University System, except to limited access programs.*
- Acceptance of at least 60 semester hours by the state universities.
- No additional General Education Core requirements.
- Transfer of equivalent courses under the Statewide Course Numbering System.
- Acceptance of credits earned in accelerated programs (e.g., CLEP, AP, Dual Enrollment, Early Admission, International Baccalaureate and AICE).
- Equal opportunity with native university students to enter limited access programs.
- Advance knowledge of selection criteria for limited access programs.
- Adherence to the university requirements and policies, based on the catalog in effect at the time the student first enters a community college, provided the student maintains continuous enrollment.

Should any guarantee be denied, students have the right to appeal. For additional information go to www.mdc.edu/policy/student_rights_and_responsibilities.pdf. Each state university and community college shall make available established appeal procedures through the respective articulation officers.

State University System of Florida

The State University System (SUS) of Florida is composed of 11 public universities. Ten of them offer baccalaureate and selected graduate degrees. New College of Florida, the 11th and newest university, is an honors college that offers a Bachelor of Arts degree with concentrations in a variety of discipline areas. Information on the majors offered by each of the individual universities is available directly from their admissions offices.

Independent Colleges and Universities of Florida

Florida's community colleges have an articulation agreement with the Independent Colleges and Universities of Florida (ICUF). The agreement guarantees the community college A.A. degree students will enter as juniors, receive at least 60 credit hours toward their bachelor's degree, and receive recognition for the general educational core courses taken at the community college. For more information, visit www.icuf.org.

(*Limited access is the designation given to programs that require additional admission requirements, which are more selective than general admission requirements.)

DUAL ENROLLMENT – EARN COLLEGE CREDIT WHILE STILL IN HIGH SCHOOL

This is a great time for you to begin earning college credits while still in high school. Take advantage of this unique opportunity that allows you to simultaneously enroll in a college course and shorten your time to earn a college degree.

Check out the eligibility requirements at www.mdc.edu/asa/dual_enrollment_eligibility.asp and contact the dual enrollment coordinator for more information. Tuition is free for eligible students!

Our courses are transferable to all public colleges and universities in Florida as well as many of the nation's top universities, including Yale, Stanford and MIT. In addition, we have transfer agreements with several other state and national institutions www.mdc.edu/asa/articulation.asp

Miami Dade College graduates are found in every profession imaginable: Doctors, lawyers, engineers, artists, police officers, corporate executives, civil servants and many others received their start at Miami Dade College.

With small class sizes, our experienced and fully credentialed faculty creates a learning environment to bring out the best in you.

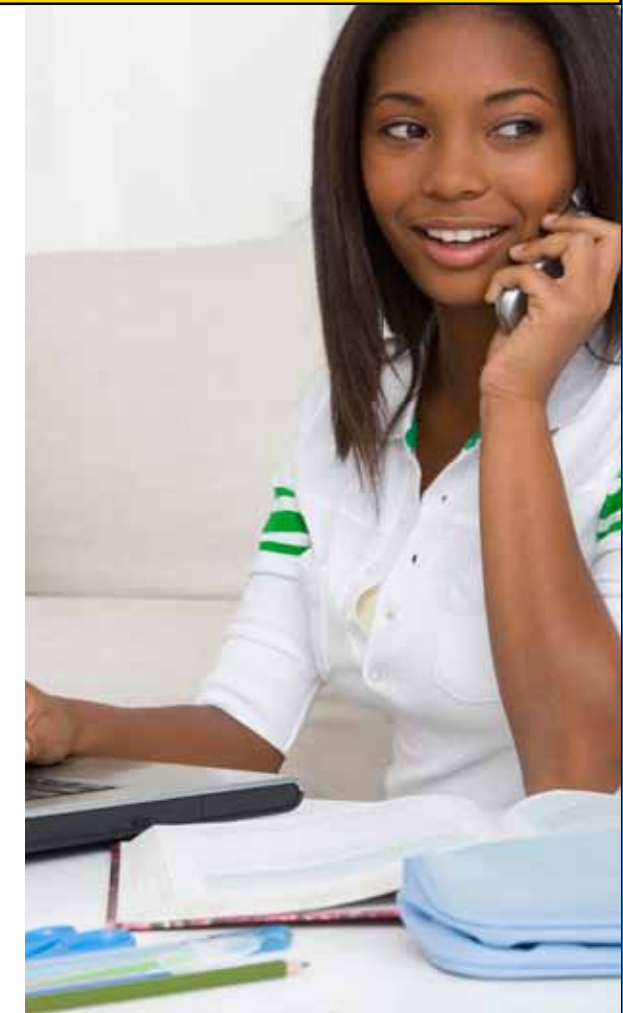
The College offers more than 300 academic programs including bachelor's degrees! Check out our programs at www.mdc.edu/main/academics If you have questions or need additional information, contact the dual enrollment coordinator at your nearest campus www.mdc.edu/asa/dual_enrollment_contacts.asp

Dual Enrollment

The dual enrollment program allows eligible high school students to earn college credit while still in high school. Students who are currently attending a Miami-Dade County public school, an accredited private high school, or who are being home schooled may simultaneously enroll in college courses. The program was developed to allow students to begin working on their college degree earlier in their academic careers and thus complete their degree in a shorter period of time.

Why consider dual enrollment?

- Shortens the time to attain a college degree.
- Saves students and parents money. *Dual enrollment students are exempt from paying the admission application fee and tuition.*
- Grades earned through dual enrollment will become part of the students' permanent high school and college transcripts.



GET READY TO APPLY

1

Complete an Admissions Application

Apply for admission online.

- Go to www.mdc.edu/admissions, click on *Prospective Students*, then click on the *Apply* link and simply follow the instructions.
- There is a non-refundable admission application fee for College credit applications (first-time students only).
- Send your official high school or college transcripts to the Admissions Office.

2

Apply for Financial Aid

Apply online at www.mdc.edu/financial_aid.

- Click on *Apply for Financial Aid* - this link will take you directly to the Free Application for Federal Student Aid (FAFSA).
- Submit your FAFSA on the Internet. It is faster and cuts down on errors and delays in processing.
- The FAFSA is also required in order to apply for loans and scholarships.

Note: See Page 12 for more information.

3

Satisfy Your Placement Testing Requirement

(See Page 10)

Students Enrolling in A.A. or A.S. Programs

- Select MDC as a score recipient when you take the SAT or ACT, or present passing scores on the college placement test.

Transfer Students

- If you have successfully completed a college-level English and math course, see an advisor and bring your transcripts (please see step 6).

International Students and/or Non-Native Speakers of English

- Take the COMPASS—ESL or submit passing valid TOEFL scores.

Students Enrolling in Vocational Courses or Programs

- Take the Tests of Adult Basic Education (TABE).

MDC student number and two identifications are required for testing - one must be a government issued photo ID.

4

Establish Your myMDC Account

You must have your myMDC account to register and access College services.

- Go to www.mdc.edu/sis
- Click on *Create Account*.
- Follow instructions on the screen.
- You will use your username and password to register for courses on the Web.

5

Access Your Student Email

Miami Dade College is proud to offer you your own free MyMDC email account. The College will now be communicating with you only via this MDC email account.

- You may access your new email account at <http://email.mymdc.net>.
- Your username and password will be used to login to the Student Portal at www.mdc.edu/sis.

6

Select Your Courses

New Students

- Schedule to attend a new Student Orientation.
- Take your test scores to an advisor for help in selecting your classes.

Transfer Students

- Bring a copy of your transcripts to an advisor for assistance in course selection.

About the IEP

- Ask your advisor about creating your individualized education plan (IEP).

8

Pay Fees on Time

- Pay fees by the deadline indicated on your class schedule.
- Retain your paid schedule for your records.
- If you are receiving financial aid, be sure to follow up with the Financial Aid Office.

7

Select Your Classes/Register Online

Create your class schedule with course reference numbers in one of the following ways:

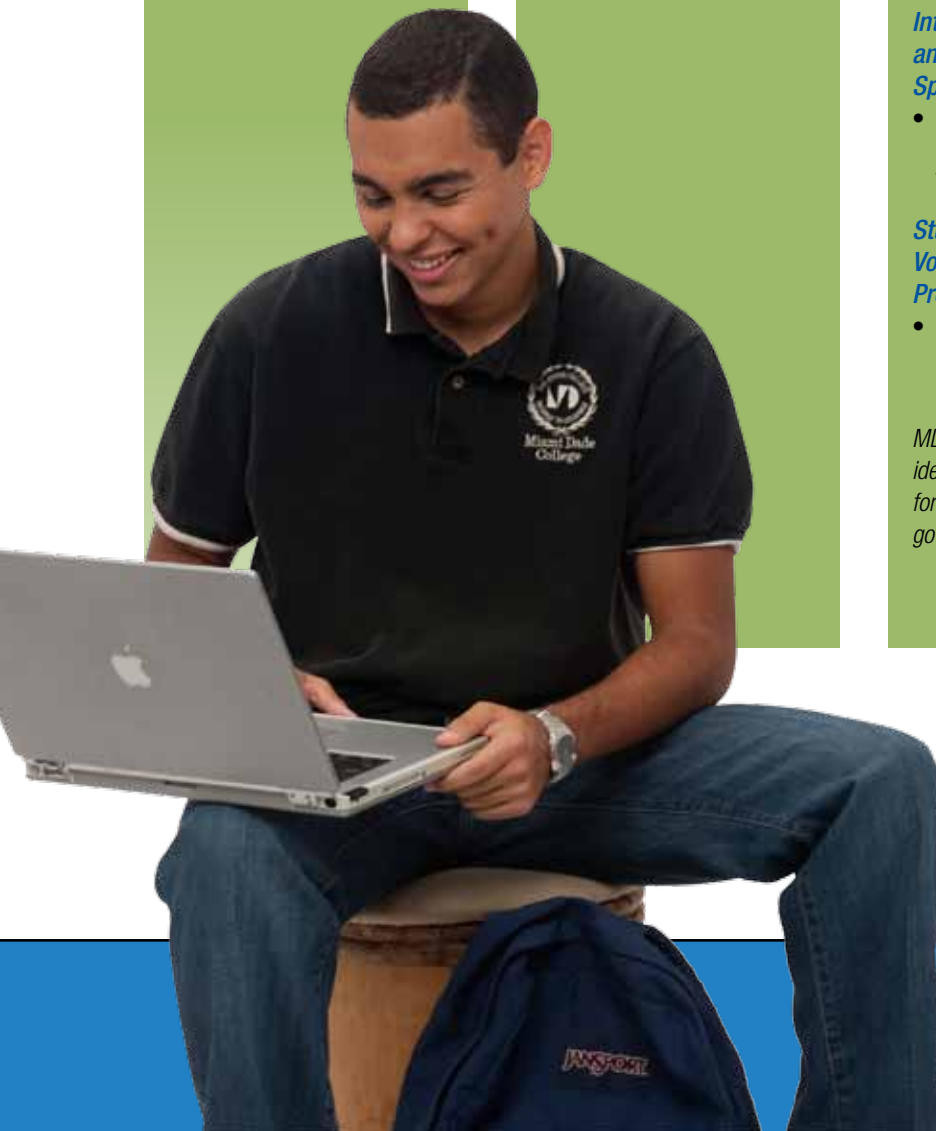
- Look up open classes online and register at www.mdc.edu, then click on *Current Students*, log onto myMDC and *Register for Classes*.

Be sure to request a copy of your class schedule. It confirms your registration, provides your payment deadline and indicates the location of your classes.

9

Get Your Student ID and Parking Decal

Visit the Student Life Department to get your official MDC Card and parking decal. You'll need to show a paid class schedule, vehicle registration and photo ID.



Apply Early!



MDC COLLEGE AND VOCATIONAL CREDIT PROGRAMS

BACCALAUREATE PROGRAMS

MDC offers several bachelor's degrees and many more are coming in the future.

BACHELOR OF SCIENCE

The Bachelor of Science degree meets the Florida Department of Education requirements for the baccalaureate degree and is used for professional areas of study. An updated listing of baccalaureates offered by MDC are located at: <https://sisvr.mdc.edu/ps/sheet.aspx>

CODE AREA OF CONCENTRATION

S5100 Electronics Engineering Technology
S4301 Exceptional Student Education (K-12)
S4104 Teaching Secondary - Biology
S4105 Teaching Secondary - Chemistry
S4106 Teaching Secondary - Earth & Space Science
S4201 Teaching Secondary - Math
S4107 Teaching Secondary - Physics

BACHELOR OF SCIENCE IN NURSING

The primary goal of the BSN is to provide students and practicing nurses with a high-quality, accessible, cost-effective, and seamless academic program designed to meet the critical workforce need for baccalaureate-prepared nurses in the State of Florida.

CODE AREA OF CONCENTRATION

NS100 Nursing RN to BSN

BACHELOR OF APPLIED SCIENCE

The Bachelor of Applied Science meets the Florida Department of Education requirements for the baccalaureate degree and respects the content of the A.S./A.A.S. degree through the appropriate transfer of both occupational and general education credit. An updated listing of baccalaureates offered by MDC are located at: <https://sisvr.mdc.edu/ps/sheet.aspx>

CODE AREA OF CONCENTRATION

P5220 Film, Television & Digital Production
P5210 Health Science with an Option in Physician Assistant Studies
P5109 Public Safety Management - Basic Corrections Training Academy (State Certification) Option
P5108 Public Safety Management - Basic Law Enforcement Academy (State Certification) Option
P5102 Public Safety Management - Corrections Option
P5106 Public Safety Management - Crime Scene Investigation Option
P5110 Public Safety Management - Criminal Justice Option
P5105 Public Safety Management - Emergency Management Option
P5107 Public Safety Management - Field Internship Placement Option
P5100 Public Safety Management - Law Enforcement Option
P5103 Public Safety Management - Probation and Parole Option
P5104 Public Safety Management - Security/Loss Prevention Option
P5200 Supervision and Management

ASSOCIATE IN ARTS

The A.A. degree is designed to transfer to universities. It is protected by the Articulation

Agreement among all Florida public institutions of higher education. A student who is awarded an AA degree by Miami Dade College has met the general education requirements for admission to the upper division in public universities of the State of Florida. Refer to FACTS.org for additional information. Students may indicate areas of focus or interest in the AA program and may organize electives to reflect that interest. However, the AA degree itself does not have an academic major; thus, no specialty title will appear on the student's transcript. Possible areas of interest could include the following or any other combination of elective courses.

CODE AREA OF CONCENTRATION

10504 Accounting
10100 Agriculture
12200 Anthropology
10200 Architecture
10304 Area & Ethnic Studies
11000 Art or Art Education
11903 Atmospheric Science & Meteorology
10400 Biology
12207 Biotechnology
10907 Building Construction
10503 Business Administration
11901 Chemistry
11005 Computer Arts Animation
10702 Computer Information Systems
10703 Computer Science
12204 Criminal Justice Administration
11003 Dance
11305 Dietetics
11002 Drama or Drama Education
12201 Economics
10905 Engineering - Architectural
10906 Engineering - Chemical
10908 Engineering - Civil
10705 Engineering - Computer
10910 Engineering - Electrical
10909 Engineering - Geomatics (Surveying and Mapping)
10912 Engineering - Industrial
10911 Engineering - Mechanical
10913 Engineering - Ocean
10904 Engineering - Science
11500 English/Literature & English Education
10203 Environmental Studies
12103 Exercise Science
10301 Foreign Language
10101 Forestry
11904 Geology
11004 Graphic or Commercial Arts
11200 Health Services Administration
12202 History
10506 Hospitality Administration/Travel & Tourism
10201 Interior Design
12205 International Relations
10202 Landscape Architecture
10600 Mass Communications/Journalism
11700 Mathematics
11001 Music or Music Education
11502 Philosophy
10817 Physical Education Teaching & Coaching
11900 Physics
12206 Political Science
14902 Pre-Bachelor of Arts
11400 Pre-Law
11211 Pre-Medical Science/Dentistry
11209 Pre-Medical Technology

11203 Pre-Nursing
11204 Pre-Occupational Therapy
11205 Pre-Optometry
11206 Pre-Pharmacy
11207 Pre-Physical Therapy
11202 Pre-Physician Assistant
11208 Pre-Veterinary Medicine
12001 Psychology
12100 Public Administration
12101 Recreation
11503 Religion
12102 Social Work
12203 Sociology
11501 Speech Pathology & Audiology
10802 Teaching (Elementary)
10804 Teaching (Exceptional Student Education)
10809 Teaching (Pre-Elementary/Early Childhood)
10810 Teaching (Secondary)
10815 Teaching Secondary (Biology)
10814 Teaching Secondary (Chemistry)
10813 Teaching Secondary (Earth/Space)
10808 Teaching Secondary (English/Foreign Languages)
10812 Teaching Secondary (Mathematics Education)
10816 Teaching Secondary (Physics)
10806 Teaching Secondary (Social Science)
10803 Teaching Secondary (Vocational: Business, Technical, Home)

ASSOCIATE IN SCIENCE

The A.S. degree is awarded to students who successfully complete the technical or occupational programs designed for immediate employment preparation. Credits earned for selected courses in these programs may be acceptable at universities toward a four-year degree.

CODE AREA OF CONCENTRATION

25022 Accounting Technology
22030 Advanced Manufacturing Technology*
26026 Air Conditioning, Refrigeration & Heating Systems Technology
26034 Architectural Design & Construction Technology
26028 Aviation Administration
26027 Aviation Maintenance Management
26053 Biomedical Engineering Technology
22027 Biotechnology
22028 Biotechnology - Bioinformatics
22029 Biotechnology - Chemical Technology
26033 Building Construction Technology
25051 Business Administration
26035 Civil Engineering Technology
26052 Computer Engineering Technology
25055 Computer Information Technology
25065 Computer Programming & Analysis - Business App. Programming
25064 Computer Programming & Analysis - Game Development
25024 Court Reporting Technology
27026 Crime Scene Technology - Crime Scene Investigation
27027 Crime Scene Tech. - Forensic Science
27020 Criminal Justice Technology: BLE
27019 Criminal Justice Technology: Corrections
27012 Criminal Justice Technology: Generic
22031 Culinary Arts Management
25057 Database Technology - Microsoft Database Administrator
25059 Database Technology - Microsoft

Solutions Developer
25058 Database Technology - Oracle Database Administration
25060 Database Technology - Oracle Database Developer
26037 Drafting & Design Technology
27014 Early Childhood Education
27033 Early Childhood Education - Administrators
27032 Early Childhood Education - Infant Toddler
27031 Early Childhood Education - Preschool
26054 Electrical Power Technology
26056 Electrical Power Technology - Electrical Option
26055 Electrical Power Technology - Instrumentation & Control
26057 Electrical Power Technology - Mechanical Option
26039 Electronics Engineering Technology
27023 Environmental Science Technology - Assessment/Safety Compliance
27021 Environmental Science Technology - Conservation Ecology
27022 Environmental Science Technology - Environmental Science
27025 Environmental Science Technology - HAZMAT Technology
27024 Environmental Science Technology - Watershed Management
26044 Film Production Technology
22026 Financial Services - Banking
22024 Financial Services - Financial Mgmt.
22025 Financial Services - Mortgage Finance
27018 Fire Science Technology
23049 Funeral Services
26049 Graphic Arts Technology
26031 Graphic Design Technology
26050 Graphic Internet Technology
22016 Hospitality & Tourism Management
25067 Human Services - Addictions Studies
25026 Human Services - Generalist
25020 Industrial Management Technology
22013 Instructional Services Technology
26030 Interior Design Technology
25063 Internet Services Technology - Microsoft Office
25069 Internet Services Technology - Open Source Option
21005 Landscape & Horticulture Technology - Horticulture Specialization
21006 Landscape & Horticulture Technology - Landscape Specialization
25068 Marketing Management - Entrepreneurship
25048 Marketing Management - International Business
25049 Marketing Management - Int'l. Trade
25047 Marketing Management - Marketing
25054 Marketing Management - Non-Profit Management
25050 Marketing Management - Real Estate Marketing
25019 Music Business - Business Mgmt.
25043 Music Business - Creative Performance
25044 Music Business - Creative Production
25062 Networking Service Tech. - Cisco
25061 Networking Services Tech. - Microsoft
25066 Networking Services Technology - Network Security
25042 Office Administration - Legal Office Specialist
25021 Office Administration - Office Management Specialist

25041 Office Administration - Office Software Application Specialist
27013 Paralegal Studies - ABA Approved
26032 Photographic Technology
26029 Professional Pilot Technology
26043 Radio & Television Broadcast Programming
23033 Sign Language Interpretation
26051 Telecommunications Engineering Technology
26025 Theater & Entertainment Technology
24050 Translation/Interpretation
22010 Travel Industry Management

ASSOCIATE OF APPLIED SCIENCE

The Associate of Applied Science degree is an occupational two-year degree that can lead to immediate employment and is not intended to transfer to a four-year institution.

CODE AREA OF CONCENTRATION

A5086 Business Administration - International Business
A5087 Business Administration - Management
A5088 Business Administration - Marketing
A5089 Business Administration - Non-Profit Management
A5090 Business Administration - Real Estate Marketing
A5096 Hospitality & Tourism Management - Food Service Management
A5095 Hospitality & Tourism Management - Lodging Management

ASSOCIATE IN SCIENCE ALLIED HEALTH/ NURSING

Allied Health/Nursing programs have selective admission requirements and offer courses in specialized study as well as general education. The two-year programs culminate in an A.S. degree.

CODE AREA OF CONCENTRATION

23022 Dental Hygiene (Preselect)
23059 Diagnostic Medical Sonography Specialist (Preselect)
23048 Emergency Medical Services (Preselect)
23053 Health Information Management (Preselect)
23063 Histologic Technology (Preselect)
23023 Medical Laboratory Technology (Preselect)
23069 Nuclear Medicine Technology (Preselect)
23032 Nursing-R.N. (Accelerated) (Preselect)
23030 Nursing-R.N. (Generic) (Preselect)
23029 Nursing-R.N. (Transitional) (Preselect)
23040 Opticianry (Preselect)
23035 Physical Therapist Assistant (Preselect)
23060 Physician Assistant (Preselect)
23045 Respiratory Care (Preselect)
23062 Veterinary Technology (Preselect)

ASSOCIATE OF APPLIED SCIENCE ALLIED HEALTH

The A.A.S. degree is a two-year degree that leads to employment and is not intended to transfer to a four year institution. Allied Health programs have selective admissions requirements and offer courses in specialized study as well as general education.

CODE AREA OF CONCENTRATION

A3038 Radiography - Transitional
A3036 Radiography (Preselect)

ALLIED HEALTH COLLEGE CREDIT CERTIFICATE

College Credit Certificate programs require fewer credits than an Associate in Science degree. These are Florida Department of Education Certified College Credit programs. The college credits granted in these programs will apply toward the related Associate in Science degree. The student receives an institutional College Credit Certificate upon completion of the program and the program's title will be added to the student's transcript.

CODE AREA OF CONCENTRATION

63013 Emergency Medical Technician
63016 Nuclear Medicine Technician Specialist (Preselect)
63008 Paramedic

COLLEGE CREDIT CERTIFICATE

College Credit Certificate programs require fewer credits than an Associate in Science degree. These are Florida Department of Education Certified College Credit programs. The college credits granted in these programs will apply toward the related Associate in Science degree. The student receives an institutional College Credit Certificate upon completion of the program and the program's title will be added to the student's transcript.

CODE AREA OF CONCENTRATION

65077 Accounting Applications
65078 Addiction Studies
66030 Air Cargo Agent
63012 Airline/Aviation Management
63017 Airport Management
68000 Automation
65045 Banking Management
65044 Banking Operations
65043 Banking Specialist
60002 Biotechnology
65041 Business Management - Management
65042 Business Management - Small Business Management
65021 Business Operations - Accounting/Budgeting
65022 Business Operations - Business Management
65023 Business Operations - Customer Service
65024 Business Operations - Finance
65025 Business Operations - Human Resources
65026 Business Operations - International Business
65027 Business Operations - Marketing
65028 Business Operations - Non-Profit
65029 Business Operations - Real Estate
65030 Business Operations - Retail
65031 Business Operations - Small Business
65010 Business Specialist - Accounting/Budgeting

65011 Business Specialist - Business Management
65012 Business Specialist - Customer Service
65013 Business Specialist - Finance
65014 Business Specialist - Human Resources
65015 Business Specialist - International Business
65016 Business Specialist - Marketing
65017 Business Specialist - Non-Profit
65018 Business Specialist - Real Estate
65019 Business Specialist - Retail

65020 Business Specialist - Small Business
66050 Cisco Network Associate
66070 Computer Aided Design Assistant
66071 Computer Aided Design Operator
66045 Computer Programming
66033 Computer Specialist
66072 Crime Scene Technician
60004 Early Childhood Education - Administrator
60003 Early Childhood Education - Preschool
69000 Educator Preparation Institute
65099 Entrepreneurship
65058 Food and Beverage Operations
65057 Food and Beverage Specialist
63025 Horticulture Professional
63026 Horticulture Specialist
65051 Hospitality Management - Food & Beverage Management
65048 Hospitality Management - Rooms Division Management
67014 Infant/Toddler Specialization
66044 Information Technology Support
64051 Interpretation Studies
68001 Lean Manufacturing
65008 Marketing Operations
66032 Microcomputer Repairer/Installer
66046 Microsoft Database Administrator
66047 Microsoft Solutions Developer
62004 Mortgage Finance
66034 Network Systems Developer
65038 Office Management - Legal Office
65039 Office Management - Office Applications
65040 Office Management - Office Software Applications
65032 Office Specialist - Legal Office
65033 Office Specialist - Office
65034 Office Specialist - Office Software Applications
65035 Office Support - Legal Office
65036 Office Support - Office
65037 Office Support - Office Software Applications
66048 Oracle Database Administrator
66049 Oracle Database Developer
66028 Passenger Service Agent
65056 Rooms Division Operations
65055 Rooms Division Specialist
64050 Translation Studies
66051 Web Development Specialist

ADVANCED TECHNICAL CERTIFICATE

The Advanced Technical Certificate is available to students who have already been awarded an Associate in Science degree and wish to upgrade their skills. Students must successfully complete a prescribed set of courses at the advanced level in order to be awarded the certificate.

CODE AREA OF CONCENTRATION

C6028 Biotechnology
C6029 Biotechnology - Bioinformatics
C6030 Biotechnology - Chemical Technology
C6027 Certified Flight Instructor

NON-DEGREE STATUS

Non-degree codes are for students who intend to enroll in specific credit courses only and do not intend to complete a degree or certificate.

CODE AREA OF CONCENTRATION

30171 Personal Interest or Development
39001 Transient
39003 Teacher Recertification
30168 Transfer
30170 Upgrade or Develop Occupational Skills

CAREER TECHNICAL CERTIFICATE

These Career Technical Education Certificate (formerly Vocational Credit Certificate) programs are comprised of vocational credit courses. Program length varies depending upon the complexity of the individual program. The training is focused on preparation for immediate job entry and specific job titles. Competencies gained upon successful completion of these training programs may result in advanced placement or specific credits toward an Associate in Science degree. Students interested in these programs should contact the appropriate campus department for additional information.

CODE AREA OF CONCENTRATION

52005 Academy of International Marketing
55013 Accounting Operations
55006 Administrative Assistant
57003 Bail Bond Agent
55023 Business Computer Programming
55014 Business Supervision & Management
56004 Commercial Art Technology
57014 Community Service Officer/Police Service Aide
57020 Correctional Officer - County
57021 Correctional Officer - State
57016 Crossover from Correctional Officer to Law Enforcement Officer
55021 Customer Assistance Technology
59000 Electricity Apprenticeship
56002 Electronic Technology
57004 Fire Fighter Minimum Standards
59001 Fire Sprinkler Apprenticeship
57022 Florida CMS Law Enforcement BRT
59002 Heating, Ventilation, & Air Conditioning (HVAC) Apprenticeship
52001 Insurance Marketing
55000 Legal Administrative Specialist
53022 Massage Therapy - Accelerated Option
53021 Massage Therapy - Generic Option
53023 Massage Therapy - Transitional Option
53007 Medical Assisting
53010 Medical Coder Biller
53006 Medical Record Transcribing
55024 Network Support Services
55022 PC Support Service
53004 Pharmacy Technician
53003 Phlebotomy
59004 Plumbing Apprenticeship
53019 Practical Nursing (LPN)
57023 Private Investigator Intern
57006 Private Security Officer
52011 Real Estate Broker
52012 Real Estate Sales Agent
59003 Sheet Metal Apprenticeship
56008 Television Production
55017 Teller Operations

PROGRAMS AND COURSES ARE SUBJECT TO CHANGE.

PLEASE CONSULT THE ACADEMIC DEPARTMENT, THE OFFICE OF ADVISEMENT & CAREER SERVICES OR THE WEBSITE AT WWW.MDC.EDU FOR THE MOST CURRENT INFORMATION.

Miami Dade College is an equal access/equal opportunity institution which does not discriminate on the basis of gender, race, color, marital status, age, religion, national origin, disability, veteran's status, sexual orientation, or genetic information. Contact the office of Equal Opportunity Programs/ADA Coordinator, at 305-237-2577 for information.

SUCCEED WITH THE RIGHT FINANCIAL AID

Financial Aid Offices

A Financial Aid Office is located on each Miami Dade College campus.

Hialeah Campus

305-237-8779

Homestead Campus

305-237-5024

InterAmerican Campus

305-237-6040

Kendall Campus

305-237-2325

Medical Center Campus

305-237-4160

North Campus

305-237-1058

West

305-237-8941

Wolfson Campus

305-237-3244

Carrie P. Meek Entrepreneurial Education Center

305-237-1920

Scholarships

Scholarships may be used to pay for tuition, books and some living expenses. They are awarded based on grade point average, academic major, income and artistic, musical or athletic talent. To review scholarship information go to: www.mdc.edu/scholarships.

Should you apply for financial aid?

Absolutely! Whether or not you think you qualify, you should definitely apply. Most scholarships and institutional grants will require you to apply for federal financial aid first.

Are you eligible to receive financial aid?

To be eligible for federal financial aid, you must:

- Be enrolled or accepted for enrollment as a student working toward a degree or certificate in an eligible program.
- Be a U.S. citizen or eligible noncitizen.
- Provide a valid Social Security number.

Apply early

Keep all your financial aid options open — apply early each year!

- Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov
- In approximately two to six weeks, you will receive a Student Aid Report (SAR) indicating whether you are eligible and establishing your financial need.

In addition to completing all forms, you must also:

- Provide a high school transcript, GED or pass the Ability to Benefit Test approved by the U.S. Department of Education such as our college placement test.
- Maintain satisfactory academic progress.
- Register with Selective Service if you are male.
- Provide copies of income tax returns or other proof of income. Immigration documents, Social Security card and birth certificate also may be required.

Important facts

In addition to federal student aid, you may also be eligible for a Hope Tax Credit or a Lifetime Learning Tax Credit, both of which you may claim when you file your taxes.

If you are required to take college preparatory class work, financial aid will pay for only the first 30 college prep credits attempted.

Federal financial aid will pay for only 150 percent of the credits needed for your program. Most programs consist of 60 credits; therefore, financial aid will not pay for more than 90 credits. Many financial aid programs have special

eligibility requirements. Check with a financial aid advisor.

What financial aid programs are available?

Here are some of the most common types of financial aid. For more detailed information, please see a financial aid advisor.

Pell Grant: Federal money you receive to pay for your college education and related expenses. You must complete a Free Application for Federal Student Aid (FAFSA) to determine eligibility. It usually takes two to six weeks to process the application. Apply early! These funds do not have to be repaid.

Work Study: Part-time jobs on and off campus made available to students who qualify for financial aid. To apply for work-study, visit the Financial Aid Office at the beginning of a term.

Book Advance: Funds advanced to students to purchase/rent books and supplies through the on-campus bookstore. The amount given is a pre-set limit that cannot exceed the financial aid balance left over after your tuition is paid. Book advances are issued about two weeks before the beginning of a term. The book advance is usually reflected on the bottom of the student's schedule or it may be reviewed online (<https://sisvsr.mdc.edu/student/book/>).

Student Loan: Money you borrow to pay for your college education and related expenses. These low-interest loans must be paid back to the lender after completion of, or withdrawal from, your studies. Applications are available at www.mdc.edu/financial_aid.

Short-Term Loan: MDC loan provided to assist students with partial payment of tuition. This money must be paid back by the due date on the promissory note. There is a non-refundable processing fee and a late fee if not paid on or before the due date. To request a short-term loan you must visit the Financial Aid Office. These funds are based on availability.

BACCALAUREATE PROGRAMS

MDC offers Baccalaureate Degree programs in several areas:

Bachelor of Science in Education

The four-year baccalaureate degrees in Education are designed to prepare students to become teachers and pass state professional certification exams. An internship in a school setting is required to provide practical experience. Additionally, individuals with Bachelor's degrees in other fields are able to earn teacher certification. Please refer to the College Catalog for specific program prerequisites.

Bachelor of Science in Electronics Engineering Technology

Combining a challenging curriculum with practical experience, this program covers project management, technical writing, teamwork and more in addition to the core analytical and technical skills that will help open the door to a variety of technology-related disciplines.

This program is designed to provide a seamless opportunity to attain a bachelor's degree without losing credits for students who have earned Associate's Degrees in Electronics Engineering Technology and for those who have completed the following associate's programs: Computer Engineering Technology, Telecommunications Engineering Technology and Biomedical Engineering Technology.

Bachelor of Science in Nursing

In the Bachelor of Science in Nursing (BSN) program, students will gain knowledge and skills needed for professional nursing practice in all clinical settings. They will also gain skills for advanced nursing practice leadership, management and education positions in a multicultural society. The program is designed for licensed registered nurses (R.N.) who already have an Associate in Science in Nursing from an accredited program.

Bachelor of Applied Science in Film, Television & Digital Production

The Bachelor of Applied Science (BAS) Degree in Film, Television & Digital Production is designed to provide students with practical, hands-on training to learn the skills necessary to obtain employment in the highly competitive fields of film, television and

digital media production. Students will learn to use the latest technologies in state-of-the-art facilities, giving them the knowledge and experience they will need to successfully achieve their academic goals and professional aspirations.

Bachelor of Applied Science in Physician Assistant Studies

If you are interested in a career in the fast-growing health care field, this four-year program may be for you. Practicing under the supervision of a physician, physician assistants conduct physical exams, diagnose and treat illnesses, order and interpret tests, counsel on preventive health care, assist in surgery, and often write prescriptions. With health care shortages on the rise, physician assistants are in high demand.

Bachelor of Applied Science in Public Safety Management

The four-year Bachelor of Applied Science (BAS) degree is a workforce-driven baccalaureate degree in Public Safety Management designed to provide education and training, resulting in immediate employment possibilities for students in numerous careers in Public Safety. This comprehensive curriculum emphasizes critical thinking, analytical, written and oral communications, as well as research skills designed to prepare today's learners for entry-level, mid-management, and upper level supervisory positions within Public Safety agencies such as the FBI, DEA, ICE, U.S. Marshals Service, and the U.S. Secret Service.

Bachelor of Applied Science in Supervision and Management

The Bachelor of Applied Science (BAS) in Supervision and Management prepares graduates for leadership roles and positions in a variety of industries. The upper-level coursework includes applied management practices, prepares students for supervisory and management opportunities within their technical field, and affords students the opportunity to demonstrate the application of acquired knowledge, skills, and competencies through internships and capstone experiences.



Test-Taking Tips

- Practice before taking a test - review online testing resources at www.mdc.edu/clast
- Find out what the test will cover.
- Get a good night's sleep.
- Eat a healthy meal before the test.
- Bring a sweater or jacket.
- Bring a government-issued picture ID.
- Arrive early.
- Read all of the directions.
- Be positive.

TAKING THE RIGHT TEST

Testing information and current score requirements

Testing information and current score requirements are available at www.mdc.edu/testing_information. Click on *Placement Testing Information*.

Who needs to be tested?

New Students

New degree-seeking students are required to take a college placement test. Exemptions from testing are available if you have valid SAT, ACT or FCAT scores that meet the state's minimum score requirements.

Transfer Students

Transfer students who completed English, reading and/or mathematics course(s) may be exempt from one or more sections of the test. Contact your advisor for more information. Send your official transcripts to the Admissions Office and bring a copy to your advisor.

College Placement Test

The college placement test consists of three sections: reading comprehension, sentence skills and elementary algebra. Arithmetic or college-level math subtests may also be administered based on your elementary algebra score. If you need to strengthen any of these areas, you will need to take college preparatory courses and enroll in a Student Life Skills class (SLS).

Compass ESL

Students without sufficient proficiency in English to take the college placement test are required to take an MDC-approved English proficiency placement test and will be placed in the designated English for Academic Purposes (EAP) course.

Tests of Adult Basic Education (TABE)

The TABE measures your skills in reading, writing and mathematics. Students entering career certificate programs of 450 hours or more and Adult General Education programs are required to take the TABE. Exemptions from testing for the career certificate programs are available if you have valid SAT, ACT or college placement test scores that meet the state's minimum score requirements. Additional exemptions are available if you have satisfied the CLAS (see next page) requirement or you are in a state-approved apprenticeship program.

College Level Academic Skills (CLAS)

The CLAS is a statewide graduation requirement to receive an Associate in Arts degree.

Additional information is available from MDC's home page at www.mdc.edu, click on *Current Students*, then under *Testing Information* click on CLAS Information.

MAKE THE GRADE – GO TO CLASS

To be sure that your path to success is smooth, attend all your classes. You need to be there to make the grade. Attending classes, managing your time and staying positive are essential for you to succeed. Here are some additional study tips to help you:

Study tips

- Prepare in advance for each class.
- Do your most difficult assignments first.
- Go to class and don't be late.
- Note when assignments are due on your calendar or in your agenda and turn in assignments on time.
- Choose a quiet place to study that has adequate lighting and a comfortable desk when your concentration is at its best.
- Keep supplies – i.e., pens, pencils, a ruler, calculator and a stapler – nearby.
- Manage your time by creating a daily schedule for class reading, assignments, exam preparation, meals, exercise, work, sleep and social activities.
- Consider forming or joining a study group.
- Talk to your professor or academic advisor if you are having difficulty in a course.
- Ask about special tutoring programs on your campus.
- Be positive: Surround yourself with friends and others who also seek success.

Thinking about withdrawing from a course?

Talk to your professor or to an advisor first. If you have no choice but to stop attending, you must officially withdraw from the course. This can be done online or in person at the Registrar's Office. Before taking this step, be aware that too many withdrawals can hurt your financial aid and/or academic standing, and you may be required to repay financial aid grants such as the Federal PELL grant.

Stay in good academic standing

Your academic standing, known as Standards of Academic Progress (SOAP), is measured by GPA and credits earned. To remain in good academic standing, you will need to maintain a 2.0 GPA and earn approximately two-thirds of all the credits for which you registered.

Volunteer activities are a good way to keep college life in perspective.

Student Life Skills

Learn to balance school and life

If you are taking a Student Life Skills (SLS) course, consider yourself lucky. Students who complete such a course have better success in their other classes. This course will teach you how to balance school and life by improving your:

- Study skills
- Time-management skills
- Organizational skills
- Test-taking skills and more!

Utilize learning resources

Visit your campus library as often as you can. Librarians can assist you with assignments and research activities. At your campus library, you'll be able to check out and access materials reserved by instructors for the class to review.

Take advantage of tutoring services and labs

Check out our special laboratories that offer help in English, mathematics, music, science and computer information systems.

Remember to reach out to your professors

They often have information about additional resources that can help you succeed.



SERVICES TO HELP YOU SUCCEED

Advisement and Career Services

- Need help deciding on a major?
- Need help deciding what courses to take?
- Looking for ways to meet prospective employers?
- Want to improve your job-interview techniques?
- Need help continuing your education and transferring?

If you said “yes” to any of these questions, let Advisement and Career Services help you:

- Create your Individual Education Plan
- Select a major
- Search for a job
- Identify your skills and interests
- Prepare for an interview
- Write a résumé

Understand what courses to take

Connect with an academic and career advisor as soon as you enter Miami Dade College. You must see an advisor to develop a plan to accomplish your goals.

Already selected a major

See a faculty or program advisor to select the right courses for your program. Faculty or program advisors are available in each academic department.

Degree Audit

A degree audit is a computer-generated analysis that enables you to assess your academic progress and unfulfilled requirements. The degree audit helps to guide you towards program completion for your declared major. For this reason, selecting a major is important.

Choose a major

This is no easy task! Many students begin college without having selected a major.

Keep these tips in mind as you decide on a major:

- What excites you? What jobs or careers appeal to you?
- What are your strengths? What are your weaknesses? What skills do you have?
- Do you enjoy helping people? Are you seeking security and stability?
- Is there a demand for people in this field? Will you need to relocate? Are you comfortable with the salary range?
- Do you value health care professionals, but have few skills in science? Do you have a strong interest in the arts, despite the fact that your family is convinced you will go into accounting?
- An academic and career advisor can help you navigate through the interest inventories and assessments that can help answer many of these questions.

Job search

Check out the Student Employment Internship Opportunities website www.mdc.edu/advisementcareerservices, your direct link to employers. Visit the site and build or upload your résumé. Once Career Services approves your résumé, you can apply for jobs and internships for which you qualify. Track your search and application process online, schedule interviews

and find out the schedule of future job-readiness workshops, information sessions and job fairs. For more information, contact Advisement and Career Services on your campus.

Note: The information on the MDC Student Employment and Internship Opportunities site is free to students.

Hialeah Campus 305-237-8794	Kendall Campus 305-237-2125	West 305-237-8968
Homestead Campus 305-237-5046	Medical Center Campus 305-237-4141	Wolfson Campus 305-237-3077
InterAmerican Campus 305-237-6133	North Campus 305-237-1425	



College Information Center

305-237-8888 • mdcinfo@mdc.edu

The Miami Dade College Information Center offers online and telephone support to current and prospective students by providing the following services:

- Talk to, email or chat with an advisor

- Class registration and schedule changes
- Assistance if classes are about to be canceled for non-payment
- Obtain general information about the College and student services
- Learn about ongoing campus and College events and activities

ACCESS Disability Services

Special support services and accommodations are provided to assist students with documented disabilities on each campus. ACCESS Disability Services offers assistance with advisement, registration, readers, sign-language interpreters, note-takers, adaptive technology and testing accommodations.

Contact your campus office to obtain additional information and to register for services

Hialeah Campus

305-237-8746

Homestead Campus

305-237-5175

InterAmerican Campus

305-237-6360

Kendall Campus

305-237-2767

Medical Center Campus

305-237-4141

North Campus

305-237-1272

West

305-237-8940

Wolfson Campus

305-237-3072

College ADA Coordinator

305-237-2090 • TDD: 711

www.spirelay.com





Student Life Departments

Hialeah Campus 305-237-8736
Homestead Campus 305-237-5065
InterAmerican Campus 305-237-6163
Kendall Campus 305-237-2321
Medical Center Campus 305-237-4213
North Campus 305-237-1250
West 305-237-8904
Wolfson Campus 305-237-3536

CONNECT WITH OTHER STUDENTS

Expand your college experience beyond the classroom. Take time to connect with friends, become involved in student activities, attend cultural events, play sports and just have fun.

Whether you want to take a workshop, join a sports team, go to a poetry reading or see a movie with a friend, you'll find student life at Miami Dade College offers a rich mix of activities to broaden your horizons and help you make invaluable connections with students, educators, alumni and industry leaders who want to see you succeed.

The Student Life Department on each campus advises and assists all student organizations, including the Student Government Association and the student budget committees.

Be sure to contact your campus Student Life Department for details about student life activities, events, student organizations and much more.

while developing leadership, organizational and communication skills. Join the Student Government Association and serve as part of a student governing body that represents your peers' interests.

Clubs and Organizations

Become involved with one of the dozens of clubs and organizations focusing on social service and professional interests. MDC has a chapter of Phi Theta Kappa, the national academic honorary society, on each campus.

Music

Get out your instruments and warm up your vocal chords. MDC has several bands, choruses and ensembles open to all students.

Student Newspaper

Get your real-world start in journalism by working on MDC's newspaper: *The Reporter*.

Literary Magazines

Waiting to get published? Wait no longer. Submit your poetry and prose to one of our five literary and arts magazines: *Miambiance* - Kendall Campus, *Axis* - North, *Café Cultura* - Hialeah, *Urbana* - InterAmerican and *Metromorphosis* - Wolfson. You may also help with magazine production.



Drama

Want to see your name on a Tony Award one day? Join the Pen Players at North Campus, Curtain Call Theatre Club at Kendall Campus, Prometeo or the New World Players at Wolfson Campus.

Sharks Athletics

Are you interested in joining a sports team or just enjoy the excitement of watching great athletes play? The athletics program at Miami Dade College is considered one of the premiere two-year college athletic programs in the nation, as the Sharks have won numerous national, state and conference championships.

Equally as important is the academic success of MDC's student athletes; more than 85 percent of the athletes receive scholarships to four-year colleges and universities and MDC regularly leads the state in the number of All-Academic selections.

Miami Dade College is home to five intercollegiate athletic teams:

WOMEN'S

- basketball
- softball
- volleyball

MEN'S

- basketball
- baseball

For tryouts or information about Sharks Athletics, call 305-237-2140 or visit us at Kendall Campus, Room G-316.



Student ID Card & Parking Decal

Don't forget! Obtain your student ID card and parking decal at your campus Student Life Department - a photo ID, a paid schedule and a vehicle registration are required to obtain the MDC ID and parking decal





RIGHTS, RESPONSIBILITIES AND POLICIES

The Students' Rights and Responsibilities Handbook

Remember, the quality of your work, attitude and integrity reflect on Miami Dade College and, more importantly, on you.

As a student at Miami Dade College and a member of our community, you have certain rights as well as responsibilities. Get a copy of the *Students' Rights and Responsibilities Handbook* or view it online at www.mdc.edu/current, and read it carefully. Pay special attention to the College's Statement of Expectations. It explains what you can expect from the College and what the College expects from you.

The handbook covers key information such as:

- The MDC Code of Conduct
- Academic dishonesty
 - Grade appeal process
 - Discrimination or harassment
 - Release of information and much more.

The Student's *Rights and Responsibilities Handbook* is available in the dean of students office and online at www.mdc.edu/current/ If you have any difficulties or need help with a problem, contact the dean of students' office.

Drug-Free and Smoke-Free Campus Program

For Those Who Need Help

Student referral counseling, including information concerning special programs relating to substance abuse prevention and smoking cessation are available. Contact:

**Miami Dade College
Information Center
305-237-8888**

Repeating Courses

If you find that you need to repeat a course, here are the rules:

- After your second attempt* at a course, a registration hold will be placed on your records so we can alert you to other instructional support options.
- You will be required to pay the full cost of instruction (approximately four times the in-state rate) for a course you are repeating for a third time. The repeat surcharge may be petitioned.
- You cannot withdraw from a college prep or college credit course if you're attempting it for the third time.
- A fourth and final attempt may be granted due to major extenuating circumstances.
- You must petition for approval. Get the petition form from the dean of students on your campus. You may not repeat a course for which you have earned a grade of C or higher.
- However, some courses in the arts and in music are designated by repeatable contract. Ask your advisor for more information.

Withdrawals

If you are thinking of withdrawing from a class, speak first with your professor. If you still choose to withdraw, please keep the following in mind:

- A course withdrawal is not an automatic process, you either need to withdraw online or at the registration office.

- If you withdraw from a course after the first week, it counts as an attempt and it will remain on your transcript.
- You may withdraw with a grade of "W" up to the withdrawal date. Withdrawals after that date would be considered only through the petition process. Check with your advisor for more information.
- Withdrawals are not official until processed by the Registrar's Office. Get a copy of your schedule to confirm this transaction.
- Withdrawal deadlines are published in the official College calendar.
- Dropping a course may jeopardize your athletic eligibility, financial aid, veteran benefits, student visa status or participation in student activities.

Appeals

You may be eligible to petition a grade of "W" or "F" for the repeat surcharge based on extenuating circumstances. For additional information, contact the dean of students' office. The dean of student services helps you with issues related to petitions and administrative withdrawals or refunds. The dean of academic affairs helps you with Grade Appeal proceedings. See *Students' Rights and Responsibilities Handbook*; www.mdc.edu/policy/student_rights_and_responsibilities.pdf.

Cancellation of Classes and/or Programs

Miami Dade College reserves the right to cancel classes and/or programs for which there is insufficient enrollment, to close a class when the enrollment limit in that class is reached and to make any schedule changes as necessary, including a change in time, days, credit, location or instructor. In the event of cancellation, the College will notify each registrant by e-mail and/or by telephone and will issue a full refund. Miami Dade College is not responsible for any other related expenses.

**Note: Any time you officially enroll in a term, have a paid schedule for the course and do not drop the course with a refund, it is counted as an attempt.*

Notification of students' rights under FERPA

FERPA is a federal law that applies to educational agencies and institutions that receive funding under a program administered by the U. S. Department of Education.

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students certain rights with respect to their education records.

Under FERPA, schools must generally afford students who attend a postsecondary institution:

- Access to their education records
- An opportunity to seek to have the records amended
- Some control over the disclosure of information from the records

For more detailed information on FERPA, go to www.mdc.edu/main/ferpa

Notification of Social Security number collection and usage

In compliance with Section 119.071(5), Florida Statutes, Miami Dade College (MDC) issues this notification regarding the purpose for the collection and use of your Social Security Number (SSN). Miami Dade College collects and uses your SSN only to perform the College duties and responsibilities. To protect your identity, MDC will maintain the privacy of your SSN and never release it to unauthorized parties in compliance with state and federal laws. The College assigns you a unique student identification number that is used for associated employment and educational purposes at MDC, including the access of your college records. For more detailed information go to www.mdc.edu/main/privacy/social_security.asp

Remember, the quality of your work, attitude and integrity reflect on Miami Dade College and, more importantly, on you.



EMERGENCY NOTIFICATION SYSTEMS

provides wireless emergency notification capability to students, family, faculty and staff. Visit www.mdc.edu/alerts for more information.





THE LEARNING OUTCOMES (TLO)

All students who graduate from MDC, regardless of major or degree type, have 10 things in common: The Learning Outcomes summarized below. Developed after many conversations with students, faculty, alumni and members of the business community, the outcomes are part of all programs and services. They will help you to succeed in your chosen field, to strengthen the life skills critical to your future, and to become a lifelong learner.

1. **Communication** — Knowing what you've learned doesn't mean much if you can't express it. All students should be able to communicate well.
2. **Quantitative Analysis** — Numbers are everywhere, from the calories in your favorite soda to political polls. All students should be able to process, understand and accurately analyze numerical data.
3. **Creative/Critical Thinking and Scientific Reasoning** — There's no guarantee that you'll know all the answers by the time you graduate, but you will develop the skills to think through a situation and arrive at a logical conclusion.
4. **Information Literacy** — Why are there concerns about "Wikipedia" as an acceptable research tool? By the time you graduate, you'll know the pros and cons of using Internet resources and be able to locate relevant and accurate information resources.
5. **Global, Cultural and Historical Perspectives** — Thanks to the World Wide Web and telecommunication, we are aware of many ways of life across the world. In order to succeed in this global society, students need to develop an appreciation of various cultures and an understanding of different points of view.
6. **Personal, Civic and Social Responsibility** — While at MDC, you'll develop skills to fulfill not only your personal responsibilities, but also your roles as citizens and members of a global community. For example, John Donne said, "No man is an island." Everything you do and say has an impact on those around you, such as exercising your right to vote.
7. **Ethical Thinking** — Prevalent among newspaper headlines from the past 10 years are terms like "stem cell research," "cheating in high school" and "euthanasia." Your course of study will help you develop strategies and values in ethical thinking to help you understand these and other controversial issues.
8. **Computer and Technology Usage** — You can probably surf the Internet and send emails already, but there are many other powerful tools at your fingertips. Before you graduate, you will learn how to use word processing, spreadsheets, databases and presentation programs as well.
9. **Aesthetic Appreciation** — Appreciating the creative process is an essential part of being a well-rounded individual, whether it is Beethoven or Tupac.
10. **Natural Systems and the Environment** — What exactly is trans fat? Is tap water a pure substance or a mixture? How does carbon dioxide affect our atmosphere? An understanding of natural systems is important in caring for your health and the world around you.



THE HONORS COLLEGE

The Honors College is a separate and distinctly unique collegewide initiative within Miami Dade College. It is designed to meet the needs of a select group of goal-oriented, academically talented students who can endure substantially more intellectual examination, who would benefit from more faculty-student interaction than is typically possible in the regular or traditional classroom setting and who would, therefore, thrive from collaborations in an intensely focused, multi-dimensional learning environment as well as diverse and alternative curricular offerings.

Each year more than 500 scholars in the Honors College gain a new global perspective through special opportunities for intellectual collaborations, leadership, travel, career explorations and scholarships. For more information, visit www.mdc.edu/honorscollege or call 305-237-7077.



STUDY ABROAD ... YOUR DOOR TO THE WORLD

As a Miami Dade College student, you are eligible to experience the Study Abroad program by living and studying in any of the following countries while earning MDC credits that count toward your degree — Argentina, Australia, Austria, Bulgaria, Canada, China, Costa Rica, Czech Republic, Denmark, Dominican Republic, Ecuador, England, France, Germany, Ghana, Greece, India, Ireland, Italy, Japan, Mexico, Morocco, New Zealand, Peru, Portugal, Russia, Scotland, Spain and Switzerland.

Miami Dade College also offers faculty-led study abroad programs in architecture, science, business, nursing, foreign languages and more.



Just follow the Study Abroad steps below:

Choose a Program

Search the Miami Dade College Study Abroad website and www.ccisabroad.org
Meet With Your Study Abroad Advisor
 Visit www.mdc.edu/mdcglobal and contact:

Office of International Education
 Phone: 305-237-3008

VIRTUAL COLLEGE

The Virtual College provides MDC students with an alternative to classroom-based instruction. While online courses do not require time on-campus, the courses are equivalent to face-to-face courses covering the same material and meeting the same competencies. Students can take one course or pursue an entire Associate of Arts degree through the Virtual College. For additional information, please visit <http://virtual.mdc.edu> or call the Student Support Center at 305-237-3800.

SERVICE LEARNING

Service Learning integrates community service with classroom learning and is offered in many classes throughout the College. This program provides students with an opportunity to explore career options, enhance mastery of course material and strengthen their résumé, while focusing on personal and civic responsibility. For more information, contact your professor or the Center for Community Involvement, 305-237-3848 or visit www.mdc.edu/ci.

IMPORTANT PHONE NUMBERS

Hialeah Campus

1776 W. 49th St.
Hialeah, FL 33012-2918
General Number: 305-237-8700
New Student Center: 305-237-8794
Admissions: 305-237-8775
Advisement: 305-237-8794
Financial Aid: 305-237-8779
Public Safety: 305-237-8701
Recruitment: 305-237-8871
Testing: 305-237-8791

Homestead Campus

500 College Terrace
Homestead, FL 33030-6009
General Number: 305-237-5555
New Student Center: 305-237-5046
Admissions: 305-237-5555
Advisement: 305-237-5046
Financial Aid: 305-237-5024
Public Safety: 305-237-5100
Recruitment: 305-237-5046
Testing: 305-237-5105

InterAmerican Campus

627 S.W. 27th Ave.
Miami, FL 33135-2937
General Number: 305-237-6000
Student Services Information:
305-237-6045
Admissions: 305-237-6020
Advisement: 305-237-6133
Financial Aid: 305-237-6040
Public Safety: 305-237-6100
Recruitment: 305-237-6271
Testing: 305-237-6041

Kendall Campus

11011 S.W. 104th St.
Miami, FL 33176-3393
General Number: 305-237-2000
New Student Center: 305-237-0713
Admissions: 305-237-2222
Advisement: 305-237-2125
Financial Aid: 305-237-2325
Public Safety: 305-237-2100
Recruitment: 305-237-2582
Testing: 305-237-2341

Medical Center Campus

950 N.W. 20th St.
Miami, FL 33127-4622
General Number: 305-237-4000
New Student Center: 305-237-4141
Admissions: 305-237-4160
Advisement: 305-237-4141
Financial Aid: 305-237-4160
Public Safety: 305-237-4100
Recruitment: 305-237-4141
Testing: 305-237-4275

North Campus

11380 N.W. 27th Ave.
Miami, FL 33167-3418
General Number: 305-237-1000
New Student Center: 305-237-1149
Admissions: 305-237-1111
Advisement: 305-237-1425
Financial Aid: 305-237-1058
Public Safety: 305-237-1100
Recruitment: 305-237-1149
Testing: 305-237-1015

West

3800 N.W. 115th Ave.
Miami, FL 33132-2204
General Number: 305-237-8918
Admissions: 305-237-8900
Advisement: 305-237-8968
Financial Aid: 305-237-8941
Public Safety: 305-237-8100
Recruitment: 305-237-8940
Testing: 305-237-8918

Wolfson Campus

300 N.E. Second Ave.
Miami, FL 33132-2204
General Number: 305-237-3000
New Student Center: 305-237-3076
Admissions: 305-237-3644
Advisement: 305-237-3077
Financial Aid: 305-237-3244
Public Safety: 305-237-3100
Recruitment: 305-237-3076
Testing: 305-237-3011

Carrie P. Meek Entrepreneurial Education Center

6300 N.W. Seventh Ave.
Miami, FL 33150-4322
General Number: 305-237-1900
New Student Center: 305-237-1903
Admissions: 305-237-1903
Advisement: 305-237-1903
Financial Aid: 305-237-1920
Public Safety: 305-237-1910

New World School of the Arts

11300 N.E. Second St.
Miami, FL 33132-2013
Admissions: 305-237-7007
Student Services: 305-237-7408
Public Safety: 305-237-3101

Employee Relations/ Equal Opportunity Programs/ ADA

Kendall Campus
11011 S.W. 104 St., Room 1112
Miami, FL 33176-3393
305-237-2090

Dean of Students

When you have a problem you cannot solve, contact the dean of students on your campus:
Hialeah Campus: 305-237-8715
Homestead Campus: 305-237-5003
InterAmerican Campus: 305-237-6069
Kendall Campus: 305-237-2301
Medical Center Campus: 305-237-4028
North Campus: 305-237-1053
West: 305-237-8965
Wolfson Campus: 305-237-3007

Hialeah Campus



Homestead Campus



InterAmerican Campus



Kendall Campus



Medical Center Campus



North Campus



West



Wolfson Campus



GLOSSARY OF USEFUL TERMS

A.A. (Associate in Arts) Degree: A transfer degree program designed for students who are interested in continuing their education at a four-year college or university.

Academic Year: Beginning of the fall term to the end of the summer term.

A.S. (Associate in Science) Degree: A degree program designed for students who are seeking employment immediately after graduation.

Articulation Agreement: An agreement specifying how courses transfer among academic institutions. In Florida, an articulation agreement with all state universities guarantees admission to any student with an A.A. degree.

Award Letter: Document issued by a college's financial aid office listing all of the financial assistance offered to a student.

Baccalaureate Degree: A bachelor's degree is an undergraduate degree that is given after the successful completion of an academic course of study that usually lasts for four years.

Career Certificate Program: A certification program designed for students in need of marketable employment skills or individuals looking to enhance their current skills.

CLAS (College Level Academic Skills): CLAS is a statewide graduation requirement to receive an Associate in Arts degree.

CLEP (College Level Examination Program): Credit earned (for a particular class) through a proficiency test.

College Prep Courses: Courses designed to improve basic skills in reading, math and writing. They are required based on test scores and do not count toward graduation.

Co-Requisite: A course that must be taken simultaneously with another course.

Credit: A unit of work in a subject, generally equivalent to one hour of class a week throughout a 16-week term. Thus, a 3-credit class meets for three hours a week.

Degree Audit: A computerized document listing required courses for graduation based on the student's declared major. The degree audit summarizes courses the student has taken to fulfill those requirements and provides course sequencing information.

Drop: Withdrawing from a course after the first week of classes. Students must officially withdraw from the course by completing established procedures. See an academic advisor for more information. Withdrawal deadlines are published in the official college calendar. It is the responsibility of the student to adhere to these deadlines.

Elective: A college-level course not taken to fulfill a general education or program requirement.

Financial Aid: Various types of financial help including scholarships, work-study jobs or grants to eligible students.

Full Time: Students enrolled for 12 or more credit hours for fall, spring or 12-week summer semesters, or 6 or more for a 6-week summer session.

GPA (Grade Point Average): The ratio of grade points earned to credits attempted.

Grades: A measurement of achievement in a class. Typical grades are A, B, C, D and F in college-level courses; college prep courses receive S - Satisfactory, P - Making Progress or U - Unsatisfactory.

Grade of W: Grade (representing "withdrawn") assigned when a student officially withdraws from a course after the first week of the semester. This does not affect the GPA, but may affect academic standing and eligibility for financial aid. See your academic advisor for details.

Grade of I: Grade (representing "incomplete") assigned when an instructor, based on valid and extenuating circumstances, allows the student to complete course requirements after the end of the current semester. If the student does not complete the requirements for the course by the end of the next major semester, the "I" grade will become an "F". An I - grade contract is required.

Loans: Money awarded by a lending institution that must be paid back.

Major: Designation given to the complete group of courses necessary to fulfill the requirements for graduation in a specific field of study such as business administration, engineering, etc.

100 Percent Refund Date: The last day to drop and receive a refund; change courses without financial penalty; register, add a course or change sections of a course without permission of instructor.

150 Percent Financial Aid Rule: Financial aid will only pay for 150 percent of the credits required to complete your program of study — either degree or certificate.

Part Time: Students enrolled in less than 12 credit hours for fall and spring, and less than 6 credit hours for a 6-week summer session or less than 12 credits in a 12-week summer session.

Prerequisite: An academic requirement that must be met before another course can be taken.

Program: A curriculum or group of courses leading to a degree or certificate in a specific field of study.

Registration: Process of enrolling for classes, entailing selection of courses by day and hour and the payment of fees.

Scholarship: Money awarded to pay for your tuition.

SAP (Standards of Satisfactory Academic Progress): Federal regulations require the College to establish Standards of Satisfactory Academic Progress as a general eligibility requirement for financial assistance. Satisfactory Academic Progress is reviewed annually at the end of the Spring semester and eligibility is determined from that point for the Summer, Fall & Spring of the next academic year.

SOAP (Standards of Academic Progress): A process that identifies and provides assistance to students who experience academic difficulty.

Term: A subdivision of the academic year, i.e., fall, spring and summer terms. Fall and spring are approximately 16 weeks each. Summer terms are six weeks each. The combined summer term is 12 weeks.

Transcript: A student's academic record.

Validated Schedule: A paid schedule.

Work Study: On-campus, part-time employment for eligible students.

