

Date: _____

Empl ID#: _____


 Student Name: _____
Last
First
Middle

Degree/Diploma Earned: _____ Term Awarded: _____

Degree/Diploma Earned: _____ Term Awarded: _____

Degree/Diploma Earned: _____ Term Awarded: _____

Request submitted to:

<input type="checkbox"/> North Campus	<input type="checkbox"/> Kendall Campus	<input type="checkbox"/> Wolfson Campus
<input type="checkbox"/> Medical Campus	<input type="checkbox"/> Homestead Campus	<input type="checkbox"/> InterAmerican Campus
<input type="checkbox"/> Hialeah Campus	<input type="checkbox"/> West Campus	

Number of diplomas requested: _____ Total due: \$ _____

 I choose to receive my diploma by mail.

 Mailing Address: _____
Street Address
City
State
Zip Code
 I choose to pick up my diploma in person.

Instructions: By your signature below you acknowledge the amount of \$20.00 due for each diploma reorder which must be paid in full before the diploma can be printed and mailed to you. Take this form to the Bursar's Office and pay the amount due. Bring the form and paid receipt back to the Admissions & Registration office. You will be given your original receipts and a copy of this form. Your diploma document will be mailed to you within seven business days.

Note: If you are picking up the diploma on behalf of someone else, a notarized request letter and the picture ID of the student is required.

Student Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Processed by:	Date Printed and Mailed:



- Gov/state picture ID will be required