

## HOME EDUCATION DUAL ENROLLMENT ARTICULATION AGREEMENT

Pursuant to Section 1007.271 (13), Florida Statutes, as may be amended, Miami Dade College's (MDC) dual enrollment program is available to an eligible home education secondary student, including, but not limited to, students with disabilities, to enroll in a postsecondary course creditable toward an associate degree, a career certificate, or a baccalaureate degree.

Section 1007.271(13)(b), Florida Statutes, requires that each postsecondary institution enter into an agreement with each home education student seeking enrollment in a dual enrollment course and the student's parent/guardian. MDC's dual enrollment will provide opportunities for home education secondary students to increase the depth of their studies, broaden their educational opportunities, and empower them to pursue their educational goals as rapidly as possible.

### **Scope of Agreement:**

MDC will provide eligible home education students with access to the dual enrollment program. An eligible home education dual enrollment student shall be exempt from payment of registration, tuition, laboratory, and instructional material fees for each approved course.

### **Eligibility Requirements:**

To participate in the home education dual enrollment program, home education students and their parents/guardians shall meet the following criteria:

1. Students must be in the 6th - 12th grade.
2. Students must be enrolled in a home education program, pursuant to Section 1002.41, Florida Statutes, as may be amended.
3. Students' parents/guardians must provide proof of enrollment in a home education program with a signed letter from the Miami-Dade County Public Schools (M-DCPS) Home School Education Office.
4. The College may require a determination of the home education student grade level prior to entry into the Dual Enrollment program.
5. While there is no GPA requirement to initially enroll, home school students must demonstrate college-ready scores in reading and writing by way of accepted college placement test scores (SAT/ACT, CPT or PERT).
6. Students must declare their high school graduation date. Eligibility for dual enrollment will expire on the declared high school graduation date, unless other arrangements are made with MDC.
7. To maintain eligibility in the Dual Enrollment program, students must maintain a GPA of 2.0 for courses taken at Miami Dade College, which count toward a student's permanent college record.
8. Home education students must have this Home Education Dual Enrollment Articulation Agreement signed and on file with the College to be eligible to participate in dual enrollment at MDC.

### **Dual Enrollment Courses:**

The State's "[\*Dual Enrollment Course High School Subject Area Equivalency List\*](#)" approved by the Articulation Coordinating Committee and the State Board of Education identifies the MDC courses taken through dual enrollment that satisfy high school subject area graduation requirements. In addition, any college credit course comprised of three (3) credits or more and not statutorily excluded can be considered for dual enrollment, subject to approval by the College academic unit. All courses approved for dual enrollment require students to obtain college-ready placement status in reading and writing, except SLS courses. Enrollment in fully online college credit courses is permissible for dual enrollment students during the summer term only.

Courses that are **ineligible** for inclusion in the Dual Enrollment program:

- Developmental education courses

- Physical education and some recreational courses
- Private music lessons
- Experimental Courses

*Note:* blended/hybrid online courses are approved for dual enrollment

**Student’s Responsibilities:**

Transportation to the college campuses is the responsibility of the home education students and/or their parents and/or guardians.

**Instructional Materials:**

Home education students will be provided instructional materials for their dual enrollment courses free of charge. Students are responsible for returning all textbooks issued during each semester of study to their campus Dual Enrollment Coordinator. **Students will be held financially responsible for any textbook(s) not returned to the campus Dual Enrollment Coordinator.**

**ACCESS Resources:**

Dual enrollment students who have a documented disability are eligible for services, which can include sign language interpreters, adaptive or assistive technology, note takers, and other services as appropriate. Program modifications, course substitutions, and waivers for placement and exit exams can also be arranged under certain circumstances. Disability services are coordinated by A Comprehensive Center for Exceptional Student Services (ACCESS) at the College. Information about available services and resources, as well as student eligibility, is available on the ACCESS website at the following link: <http://www.mdc.edu/access/default.aspx>.

**Policies and Procedures:**

While enrolled in dual enrollment courses, the eligible home education dual enrollment student shall be required to comply with all applicable policies and procedures which normally apply to Miami Dade College students:

1. A student may lose the opportunity to participate in a dual enrollment course if he/she is disruptive to the learning process such that the progress or the efficient administration of the course is hindered.
2. Students may not earn more than twelve (12) college credits prior to demonstrating proficiency in the basic skill areas of reading, writing, and mathematics.
3. Seniors are not permitted to enroll in dual enrollment courses during the summer term for which they are planning to graduate.
4. A copy of the *Dual Enrollment Transfer Guarantees* document developed by the Florida Department of Education is available on the web at: <http://www.fldoe.org/policy/articulation>.

**Application Process:**

To participate in the dual enrollment program at MDC, eligible home education students must complete the following application procedures:

1. Students must submit a regular MDC [Admission Application](#) together with proof of enrollment in a home education program as filed with the Miami-Dade County Public Schools (M-DCPS) Home School Education Office and a [Dual Enrollment Program Form](#) which must include signatures of the student and the parent/legal guardian,.
2. Forms must be submitted to the MDC Campus Dual Enrollment Coordinator where the home school student plans to attend at least 10 days in advance of the requested term of enrollment.
3. Students are required to provide a Dual Enrollment Program Form and proof of enrollment in a home education program as filed with the Miami-Dade County Public Schools (M-DCPS) Home School Education Office each term/semester in order to retain enrollment eligibility.

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