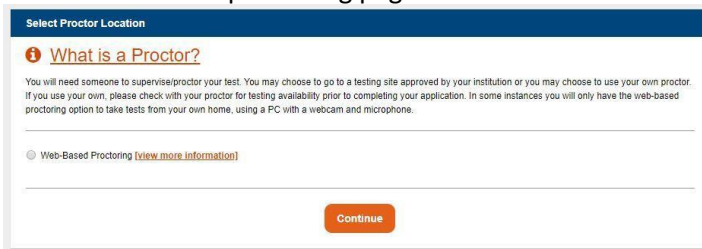


Ordering a Language Assessment Online Registration Instructions

To register for your online assessment, please follow the following directions:

- Go to: www.languagetesting.com to purchase your test and set up your account.
- In the upper right-hand corner, select “Search for your institution or school program”
- Answer “NO” to the question about testing for teacher certification.
- In the blank under “Enter your institution” start typing “Miami Dade College” Click CONTINUE.
- Select your **LANGUAGE** from the drop-down menu. Continue.
- On the next page, select your test – choose “Select Test” so that you see it populate in your cart, and click CONTINUE.
- You will come to a proctoring page -- select Web-Based Proctoring.



- Select your time zone and choose the date and time you’d like to take the test. You’ll be asked to log in if you have an existing LTI account or create one if you do not, and you’ll make your payment.
- You’ll get to a page that allows you to review your order- you can order a new test from this page as well before final checkout.
- You’ll be emailed with instructions once you have ordered your test or tests.
- **Select your Certificate Format and Delivery method**

Notes:

- **Five ACTFL assessments are available. The OPI/OPIc and WPT provide students with a wider range of opportunity to earn college credits at MDC. They are recommended for this purpose.**
- **Examinees requesting Auxiliary Aids and Modifications should register first and then send an email accommodations@languagetesting.com.**
- **The ACTFL assessments that students order in MDC’s account are included in the official certificate group. ACTFL offers other assessments that do not carry an official test certificate.**
- **ACTFL has a 90 Day Retest Policy. Each candidate is eligible for a one-time retest waiver to retake the test (their 2nd attempt) within the 90 day period. After that, they will need to wait 90 days to retest.**
- **Sending a certificate to MDC is not required, since it can be accessed by MDC via the LTI client site.**
- **Express Rating Service guarantees ratings within 2 weeks of the test date for the OPI (Oral Proficiency Interview) and WPT (Writing Proficiency Test). Standard rating turnaround is 2-4 weeks.**
 - **The OPIc (Oral Proficiency Interview by Computer) is 1 business day with the Express Rating Service. Standard rating turnaround is 5 business days.**
 - **Express Rating Service is not available for the LPT (Listening Proficiency Test) or RPT (Reading Proficiency Test) as they are machine scored. Standard rating turnaround is 1 business day.**
- **To ensure that your results are matched with your MDID# and for transcript evaluation purposes; please complete a [Test Entry Request Form](#) after you take your ACTFL exam.**

Good luck!

For Customer Support: 800-486-8444, ex 1