

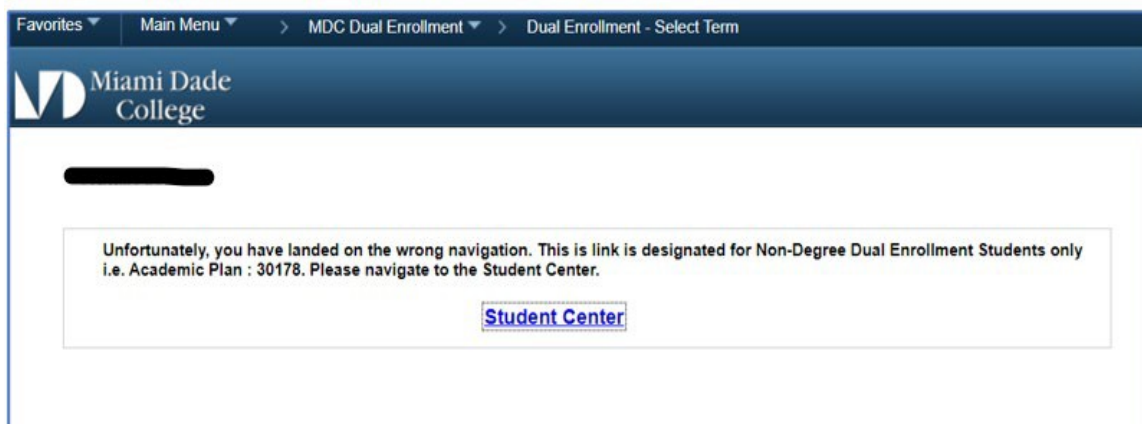
INSTRUCTIONS FOR SEARCHING AND SELECTING COURSES USING THE DUAL ENROLLMENT STUDENT PORTAL

STEP 1: USE the following link to log into your MDC Account:

<http://destudent.mdc.edu>



NOTE: Students that are NOT part of the Dual Enrollment Program will not be able to access the shared portal. In this instance, students will receive the following message:



If you receive this message **AND** are a dual enrollment student, please notify your assigned dual enrollment coordinator to ensure that your admissions application on file is for Dual Enrollment.

STEP 2: Select Term for Dual Enrollment Registration

[Favorites](#) > [Main Menu](#) > [MDC Dual Enrollment](#) > [Dual Enrollment - Select Term](#)

Select a Term

If you see wrong school name on the below list, we have an option to change in the next step. Please select term and proceed.

Select a term			
Term	School Name	Career	Institution
<input type="radio"/> Fall 2021	Robert Morgan Educ Center	Undergraduate	Miami Dade College

Dual Enrollment Credit & Grading Policies

- By participating in this program, students will be starting their college academic record. All grades earned will be part of their official MDC transcripts, including failing grades and withdrawals. Grades, including withdrawal grades, may affect high school graduation, subsequent postsecondary admission, and financial aid eligibility at MDC or another college/university. Students who fail or withdraw from a course cannot repeat the same course as a Dual Enrollment student, but can enroll in other courses, if eligible.
- Students must meet statutory eligibility requirements to participate in the dual enrollment program as **set forth in Section 1007.271, Florida Statutes**. Students must maintain a 2.0 MDC GPA as well as a 3.0 unweighted high school GPA to continue eligibility in the program.
- College credit earned at MDC will transfer to any Florida public college or university offering that course with the same prefix and number.
- Upon high school graduation, if students do not attend the same college or university where they earned the Dual Enrollment credit, the application of transfer credit may vary at the receiving institution.

[Go to Select Classes](#)

NOTE: Read MDC's dual enrollment credit & grading policies before selecting courses.

Question: What happens if I changed schools, or my school is listed incorrectly?

Answer: Select the school of record before continuing on to the next step. You will have the option of changing schools when you navigate to the 'Go to Select Classes' page.

STEP 3: Add Classes to Your Shopping Cart

[Favorites](#) > [Main Menu](#) > [MDC Dual Enrollment](#) > [Dual Enrollment - Select Term](#)

Dual Enrollment - Select Your Classes

Student ID: [REDACTED] Status: Approved
 Term: 2217 Fall 2021 [View My Enrolled Classes Schedule](#)
 School Code: 1010005326 Robert Morgan Educ Center [Validate my class choices](#)
 Change School: [New School Code:](#) [1010000412] [Indian River State College](#)

Select Choices and Save!

My Class Choices							Approved By Counselor	Enrolled		
Class Nbr	Search	Subject Area	Catalog Nbr	Section	Description					
1 1003	<input type="text"/>	ACG	2021L	1	Financial Acct Lab	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>	
2 4151	<input type="text"/>	MAT	1033	1	Intermediate Algebra	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>	

My Class Alternatives							Approved By Counselor	Enrolled		
Class Nbr	Search	Rank	Subject Area	Catalog Nbr	Section	Description				
1 7110	<input type="text"/>	2	ITA	1120	4	Elemen Italian 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
2 1142	<input type="text"/>	1	ARC	2701	1	Hist Architecture 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

Your choices are approved by Counselor!

[Save](#) [Return to Term Selection](#)

On the **Dual Enrollment – Select Your Classes** page, you will be able to:

- 1) Indicate a change of school
- 2) Search and select your new school
- 3) Search for courses to add to the shopping cart

The screenshot shows the Miami Dade College Student Enrollment Search Results page. The page title is "Student Enrollment Search Results" and it is for the Fall 2021 term. The search criteria are: Course Subject: MAT - Mathematics, Course Number is exactly '1033', Show Open Classes Only: Yes. The results show 248 class section(s) found for MAT 1033 - Intermediate Algebra. The table below lists three sections:

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Action
4151	1-LEC Main Sess	MoWe 5:40PM - 6:55PM	TBA	Staff	08/23/2021 - 12/17/2021	Open	Select
7691	1-LEC Twelve Wk	MoWe 5:40PM - 7:05PM	TBA	Staff	09/27/2021 - 12/17/2021	Open	Select
7543	1-LEC Eight Wk 1	TuTh 7:05PM - 8:20PM	TBA	Staff	08/23/2021 - 10/15/2021	Open	Select

The search function will let you know whether a class is open or closed. It will provide meeting dates and times. Click on the section to see the instruction modality (in-person, blended, Online, or MDC LIVE).

****IMPORTANT:**

1. Don't Forget to Save the Courses to your shopping cart.
2. Remember to validate your class choices, as this will help determine whether you are eligible to take the courses that you have selected. The system will screen for any pre-requisite or co-requisite courses as well as other determining factors.
3. You will see all classes that have been approved by your secondary school counselor. All approved classes will be locked. You will not be able to change a course once it is approved.
4. A green check indicates that you have been enrolled in a class. A red X means that you have not been enrolled.
5. When selecting *My Class Alternatives*, you can select different sections of the same course as well as different courses. If one of your class choices is closed by the time your enrollment request reaches MDC, the Dual Enrollment Coordinator will choose the alternate course that you rank #1. Please rank your alternate courses in terms of preference.