

**MIAMI DADE COLLEGE  
INVITATION TO NEGOTIATE (ITN)**

**2021-RM1-27**

**GROUP HEALTH CARE PLANS AND EMPLOYEE ASSISTANCE PROGRAM**

MIAMI DADE COLLEGE announces scheduled meetings to include the Evaluation Committee Presentation and Q&A Sessions with the proposers related to Invitation to Negotiate (ITN) 2021-RM1-27 for the project aforementioned above. Miami Dade College has transitioned to a remote working environment pursuant to emergency orders enacted in response to the COVID-19 pandemic. While the remote working environment is in place, the College's Purchasing Department will hold public/presentation Meetings for formal procurements remotely. The College has recently moved its bid notification system to BidNet. You may access all information related to this ITN at:

<https://www.bidnetdirect.com/florida/miamidadecollege>

**NEGOTIATION STRATEGY MEETING (not open to the public)**

**LOCATION:** Remotely – Zoom Meeting  
**DATE AND TIME:** Thursday, June 10, 2021 – 8:30am – 8:50am  
**PURPOSE:** Negotiation Strategy Meeting

**PRESENTATION & Q&A SESSIONS (not open to the public)**

**LOCATION:** Remotely – Zoom Meeting  
**DATE AND TIME:** Thursday, June 10, 2021 – 9:00am – 11:45am  
**PURPOSE:** Presentation followed by Q&A Sessions with the three ITN proposers.

**PUBLIC EVALUATION COMMITTEE MEETING (open to the public)**

**LOCATION:** Remotely – Zoom Meeting  
**DATE AND TIME:** Thursday, June 10, 2021 – 12:00pm – 1:00pm  
**PURPOSE:** Public Evaluation Committee meeting to rank proposers and determine the next step in the ITN process.

All Zoom public meetings links will be posted under the “Communications” tab under the solicitation in BidNet.

Important to note that this procurement process adheres to the “Cone of Silence” as per College Procedure 6600; no verbal or written communication is allowed during this RFP process unless it is exclusively requested by the Purchasing Department to be utilized for evaluation purposes of this RFP selection process.

If you should have any questions, please contact:

**Roman Martinez, MPA, CPPO, CPPB**  
**Group Director - Purchasing**  
**Phone: (305) 237-0012**  
**Fax: (305) 237-0737**  
**Email: Rmartin9@mdc.edu**

*If a person decides to appeal any decision with respect to any matter considered at the above cited meeting, you will need a record of the proceedings, and for such purpose you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. A copy of the agenda may be obtained by writing to: Miami Dade College, Office of the Purchasing Director, 11011 SW 104 Street, Room 9254, Miami, FL 33176 or by calling (305) 237-2402.*